

SECRET

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DD/ST# 3594-68

OSP-1144-68

17 SEP 1968

MEMORANDUM FOR: Deputy Director for Science and Technology

SUBJECT : Records Management

**REFERENCE : DD/S&T 3417-68, dtd 6 September 1968,
same subject**

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1. In response to request contained in reference, please be advised that [REDACTED] has been designated as Senior Records Management Officer for OSP.

2. In the near future, the Deputy Director of OSP and one or two senior officers plan to visit the [REDACTED] records center for the purpose of destroying as many OSP files as possible. In addition, more stringent guidelines will be adopted within this office to insure that records retained are reduced to an absolute minimum consistent with Agency policy.

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for **JOHN J. CROWLEY**
Director of Special Projects

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OSP/DD/S&T [REDACTED]erc/6775 (17 September 1968)

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